

RULES OF
PERSATUAN WUI LENG SELANGOR DAN KUALA LUMPUR
(WUI LENG ASSOCIATION OF SELANGOR AND KUALA LUMPUR)

CLAUSE 1 NAME

- 1.1 The association shall be known as :
Persatuan Wui Leng Selangor dan Kuala Lumpur (Wui Leng Association of Selangor and Kuala Lumpur).
Hereinafter referred to as “the Association”.
- 1.2 Meaning of name : -
- 1.3 Level : Lain-lain

CLAUSE 2 ADDRESS

- 2.1 The registered address is :
No. 8, JALAN PANGGONG,
50000 KUALA LUMPUR
WILAYAH PERSEKUTUAN KUALA LUMPUR
- or at such other place as may, from time to time, be decided by the committee. The postal address is :
No. 8, 2nd FLOOR, JALAN PANGGONG,
50000 KUALA LUMPUR
WILAYAH PERSEKUTUAN KUALA LUMPUR
- 2.2 The registered and postal addresses shall not be changed without the prior approval of the Registrar of Societies.

CLAUSE 3 OBJECTIVE

- 3.1 To cultivate closer ties amongst Wui Leng clansmen and to work together to promote their welfare.
- 3.2 To promote cultural and public welfare activities.
- 3.3 To assist Members to venture into and develop industrial and commercial activities.
- 3.4 To provide scholarships and education loans to Members' children.
- 3.5 To work together with other Chinese associations with similar objectives for the furtherance of the above aims and objects.

CLAUSE 4 MEMBERSHIP & RIGHTS

- 4.1 Membership of the Association shall be opened to any person who is of Wui Leng clanship and a Malaysian citizen of 18 years old and above residing or working in Selangor or Kuala Lumpur. Wui Leng clanship refers to any person whose father or husband is of ancestral clanship of Si Hui or Guang Ning of Guangdong .
- 4.2 Members of the Association shall comprise the following :
- a) Ordinary Member
 - b) Life Member
 - c) Honorary Life President

- 4.3 An applicant applying for membership shall complete a prescribed application form and submit it to the Committee for consideration and approval. Membership shall take effect upon the payment of the prescribed fees.
- 4.4 A Member has the right to attend Annual General Meeting or Extraordinary General Meeting and shall be entitled to right of speech.
- 4.5 A Member shall be entitled to vote, accept nomination and election.
- 4.6 A Member or his/her children have the right to apply for scholarship/study loan.
- 4.7 Any person who has been a Member for at least one (1) year shall be entitled to the rights referred to in CLAUSE 4.5 and CLAUSE 4.6 above.

CLAUSE 5 RESIGNATION AND TERMINATION

- 5.1 Membership shall cease under any of the following circumstances:
- a) Non-payment of annual subscription for one (1) year.
 - b) Death.
 - c) Suspension or expulsion by the Association.
 - d) Withdrawal from the Association by giving a notice in writing to the Association.
- 5.2 Membership of a woman married to a Si Hui or Guang Ning clansman shall automatically cease upon her remarriage to a non Si Hui, non Guang Ning clansman or divorce.

CLAUSE 6 SOURCE OF INCOME

- 6.1 Subscription payable by a member shall be as follows:
- a) RM12.00 annual subscription for Ordinary Member.
 - b) One lump sum subscription of RM100.00 for Life Member.
 - c) One lump sum subscription of RM2,000.00 or more for Honorary Life President.
- 6.2 Membership of an Ordinary Member who has been in arrears of the annual subscription for one (1) year shall cease. Such membership shall be reinstated after three (3) months from the date of payment of such subscription in arrears.
- 6.3 An Ordinary Member who has paid the yearly subscription for twenty-five (25) years shall automatically become a Life Member.

CLAUSE 7 GENERAL MEETING & ELECTION

- 7.1 The general meeting of Members shall be the supreme authority of the Association. The quorum of a general meeting is fifty (50) voting members present or twice the number of members of the Committee, whichever is lesser.
- 7.2 If a quorum is not achieved an hour after the scheduled time for the meeting, the meeting shall be postponed by one more hour. If a quorum is still not achieved at the postponed meeting, members present at the postponed meeting shall carry on the meeting but they shall not amend the Rules of the Association or make any decision affecting the entire members.
- 7.3 An annual general meeting of the Association shall be held as soon as possible after the close of each financial year but not later than the 30th day of June on a date and at a time and place to be decided by the Committee. The agenda of the annual general meeting shall be:
- a) Address By the President
 - b) To elect Speaker of the Meeting
 - c) To Confirm Minutes of the Previous Year
 - d) To discuss and receive the Activity Report of the Previous Year
 - e) To discuss and receive the Financial Statements of the Previous Year
 - f) To discuss and decide on Members' motions

- 7.4 The Secretary shall send to all Members at least 14 days before the meeting an agenda including copies of minutes and report, together with the audited accounts of the Association for the previous year. Copies of these documents will also be made available for the perusal of Members. At the same time, the said notice shall be published in at least one local Chinese daily.
- 7.5 An extraordinary general meeting of the Association shall be convened :
 a) Whatever issue the Committee or the President deems it desirable or
 b) At the joint requisition, in writing, of not less than fifty (50) Members, stating the objects and reasons for such a meeting.
- 7.6 An extraordinary general meeting requisitioned by Members shall be convened for a date within thirty days of the receipt of such requisition.
- 7.7 Notice and agenda for an extraordinary general meeting shall be forwarded by the Secretary to all Members at least fourteen (14) days before the date fixed for the meeting. At the same time, the said notice shall be published in at least one local Chinese daily.
- 7.8 Paragraphs 7(1) and 7(2) of this Rule regarding the postponement of an annual general meeting shall apply to an extraordinary general meeting. If no quorum is achieved an hour after the start of the scheduled meeting, the meeting will be postponed for one more hour. If a quorum is still not achieved one hour after the start of the postponed extraordinary general meeting requisitioned by members, the meeting shall be cancelled and no extraordinary general meeting shall be requisitioned for the same purpose until after the lapse of at least six months from the date thereof. Members who have jointly requisitioned the meeting shall present thereat for the meeting to be valid.
- 7.9 In the year of election, four(4) weeks prior to the annual general meeting, the Secretary shall send the nomination form to all Members by an ordinary post. The nomination of a candidate shall be proposed by a Member and seconded by another member and the nomination form duly signed by the candidate and the same shall be posted to the Secretariat one (1) week before the meeting for the nomination to be considered valid.
- 7.10 Members shall be present in person in the Association to collect the voting ballot paper by showing their national registration identity card and to cast their votes there and then.
- 7.11 The first twenty one (21) candidates who receive the highest votes in the Association's election shall be elected as Committee Members for a term of two (2) years.

CLAUSE 8 COMMITTEE

- 8.1 a) The Committee shall consist of 25 members, 21 members of which shall be elected biennially at the annual general meeting while 4 members shall comprise the Chairperson and Deputy Chairperson of the Youth Section and the Chairperson and Deputy Chairperson of the Women's Section. If the above four (4) representatives are elected to the Committee, the Youth Section and the Women's Section may appoint other representatives to the Committee to stand for elections.
- b) The following office-bearers shall be elected from the twenty-one (21) elected Committee Members and two (2) representatives each from the Youth Section and Women's Section:
- A President
 - A First Vice President
 - A Second Vice President
 - A Secretary
 - An Assistant Secretary
 - A Treasurer

An Assistant Treasurer
18 Ordinary Committee Members

- 8.2 Election of the Office-bearers of the Committee shall be held within two (2) weeks after an annual general meeting and the first meeting of the Committee shall be held thereafter. Office-bearers shall be elected by a simple majority and shall serve for a term of two (2) years and shall be eligible for re-election provided that the posts of the President, Secretary and Treasurer shall not be held by the same person for more than three (3) terms.
- 8.3 All office-bearers of the Association and every officer performing executive functions in the Association shall be Malaysian citizens.
- 8.4 The function of the Committee is to organize and supervise the day-to-day activities of the Association and to make decisions on matters affecting the Association in accordance with the general policy laid down by the general meeting. The committee shall not act contrary to the expressed wishes of the general meeting.
- 8.5 The Committee shall meet at least six meetings in each year and 7 days notice of each meeting shall be given to the Members. The President acting alone, or not less than three of its Members acting together may call for a meeting of the Committee to be held at any time. At least one half of the Committee Members must be present for its proceedings to be valid and to constitute a quorum.
- 8.6 Any member of the Committee who fails to attend three consecutive meeting of the Committee without valid reasons or satisfactory explanation shall be deemed to have resigned from the committee.
- 8.7 In the event of the death or resignation of a Member of the Committee, the Committee shall have the power to co-opt any other Member of the Association to fill the vacancy until the expiry of the term.
- 8.8 The Committee shall have the power to suspend or expel any employee or member of the Committee or staff of the Association for negligence of duty, dishonesty, incompetence or refusal to carry out the decisions of the Committee or any act detrimental to the reputation of the Association provided that any action against the employee must comply with the prevailing labour legislation.
- 8.9 Except where they are contrary to or inconsistent with the policy previously laid down by the general meeting the decisions of the Committee shall be binding on all Members of the Association unless and until countermanded by a resolution of a general meeting.
- 8.10 Any officers of the Association who receive wages or accept fixed allowances shall not hold any posts in the Committee.
- 8.11 The Committee may approach Members and the members of public to solicit their support and sponsorship of any activities organized by the Association.
- 8.12 The Youth Section, Women's Section and other sub-committees' details and activities shall be approved by the Committee before being carried out.
- 8.13 The Committee shall have the power to appoint area assistants to assist in collecting subscriptions and the others.
- 8.14 The Committee shall have the power to establish sub-committee to carry out the activities of the Association.

CLAUSE 9 DUTIES OF OFFICE BEARERS

- 9.1 The President shall be responsible for the overall affairs of the Association, presides over all meetings other than general meetings, extraordinary general meetings and meetings of the Committee to elect office-bearers, to represent the Association in external affairs.

- 9.2 a) The 1st Vice President shall deputise the President in the latter's absence.
b) The 2nd Vice President shall deputise the 1st Vice President in the latter's absence.
- 9.3 The Secretary shall conduct the business of the Association in accordance with the rules, and shall carry out the instructions of the general meeting and of the Committee. He shall be responsible for conducting all correspondences and keeping all books, documents and paper except the accounts and financial record. He shall attend all meetings, and record all proceedings. He shall keep a Membership register consisting of details such as name, identity card no., date/place of birth, occupation, name/address of employer and residential addresses.
- 9.4 The Assistant Secretary shall assist the Secretary in carrying out his duties and shall act for him in his absence.
- 9.5 The Treasurer shall be responsible for the finances of the Association and shall keep all books and related financial documents in safe custody and to ensure their accuracy.
- 9.6 The Assistant Treasurer shall assist the Treasurer in carrying out his duties and shall act for him in his absence.
- 9.7 The Ordinary Committee Members shall assist in carrying out duties as directed by the Committee.

CLAUSE 10 FINANCIAL PROVISIONS

- 10.1 Subject to the following provisions in this Rule, the funds of the Association may be expended for any purpose necessary for the carrying out of its objects, including administrative expenses, the payment of the salaries, and allowance and expenses for its office-bearers and salaried staff.
- 10.2 The Treasurer may hold a petty cash advance not exceeding RM500.00 at any time. All money in excess of this shall within seven days of receipt be deposited in a bank approved by the Committee. The bank accounts shall be in the name of the Association.
- 10.3 All cheques or withdrawal vouchers on the Association's account shall be signed jointly by the Treasurer (or in his absence, the Assistant Treasurer) and President (or in his absence the 1st Vice-President) and the Secretary (or in his absence Assistant Secretary).
- 10.4 No expenditure exceeding RM 1,000.00 at any time shall be incurred without the prior sanction of the Committee, and no expenditure exceeding RM 30,000.00 in any one time shall be incurred without the prior sanction of a general meeting. Any expenditure less than RM1000.00 at any one time may be incurred by the President together with the Secretary or the Treasurer.
- 10.5 As soon as possible after the end of each financial year i.e. 31st December, a statement of receipts and payments and a balance sheet for the year shall be prepared and audited by the auditors appointed under the Clause 11. The audited accounts shall be submitted for the approval of the next annual general meeting, and copies shall be made available at the registered place of business of the Association for the perusal of Members.
- 10.6 The financial year of the Association shall commence from 1st January and shall end on 31st December of each year.

CLAUSE 11 AUDITORS

- 11.1 Two persons, who shall not be office-bearers of the Association, shall be appointed by the annual general meeting as Honorary Auditors. They shall hold office for two years and may be reappointed.

- 11.2 The auditors shall audit the accounts and all financial statements of the Association. They may be required to audit the accounts of the Association from time to time and to submit a report of such audit to the Committee.

CLAUSE 12 PROPERTY ADMINISTRATORS / TRUSTEES

- 12.1 All immovable properties of the Association shall be registered in the name of the Association. In accordance with the provisions of section 9(b) of the Societies Act 1966, the Association shall appoint three (3) members of the Committee, namely the President, Secretary and the Treasurer as signatories to any documents relating to the immovable properties of the Association and their term of office shall be that of the Committee.
- 12.2 The three office-bearers shall not sell or charge or transfer its property unless with the consent of three-quarter (3/4) of the Members present in a general meeting.

CLAUSE 13 INTERPRETATION

- 13.1 In between annual general meetings the committee shall interpret the rules of the association and when necessary, determine any point on which the rules are silent.
- 13.2 Except where they are contrary to or inconsistent with the policy previously laid down by the general meeting, the decisions of the Committee shall be binding on all members of the Association unless and until countermanded by a resolution of a general meeting.

CLAUSE 14 ADVISOR / PATRON

- 14.1 The Committee shall if it deems fit and necessary appoint qualified persons to be the Advisor or Patron of the Association. The person appointed must give his consent in writing.

CLAUSE 15 PROHIBITION

- 15.1 No gambling or games of chance shall be conducted within the premises of the Association.
- 15.2 The Association shall not engage in any trade union activities as defined in the Trade Union Act, 1959.
- 15.3 'Benefits' as mentioned under section 2 of the Society Act 1966 shall not be given by the association to any of its member.

CLAUSE 16 AMENDMENT OF CONSTITUTION

- 16.1 These rules may not be altered or amended except by a resolution of a general meeting. Such alterations or amendments shall take effect from the date of their approval by the Registrar of Societies. Any amendment to the rules shall be forward to the Registrar of Societies within 60 days of being passed by the general meeting.

CLAUSE 17 DISSOLUTION

- 17.1 The Association may be voluntarily dissolved by a resolution of not less than three-quarter of the total Membership in a general meeting.
- 17.2 In the event of the Association being dissolved as provided above, all debts and liabilities legally incurred on its behalf shall be fully discharged, and the remaining

funds shall be disposed of in such manner as may be decided upon by a general meeting.

- 17.3 Notice of dissolution shall be forwarded to the Registrar of Societies within 14 days of its dissolution.

CLAUSE 18 FLAG, LOGO AND BADGE

- 18.1 The red colour in the logo of the Association symbolizes passion and blue colour symbolizes virtuousness. Yellow color is the base. The shape of the Logo is round.
- 18.2 The Chinese character at the outer ring is the name of the Association in Chinese, 'PERSATUAN WUI LENG SELANGOR & KUALA LUMPUR'.
- 18.3 The Chinese character at the centre means 'WUI LENG'



CLAUSE 19 SPEAKER

- 19.1 One Speaker shall be elected amongst the candidates who are nominated by the annual general meeting to contest the post of Speaker.
- 19.2 The Speaker shall chair the annual general meeting, extraordinary general meeting and election of Committee members.
- 19.3 The term of the Speaker shall cease upon the closing of the annual general meeting.
- 19.4 In the general meeting, the Speaker may, specifically, make comments on the interpretation of the constitution of the Association. If necessary, the Speaker may decide on the ambiguous provision of the constitution.

CLAUSE 20 OTHERS

- 20.1 In the event of any discrepancies or disputes in these articles, the English version shall prevail.